

## A guide to obtain you first residence permit

### *STEP1: Postal Kit Application*

International Students have to apply for their residence permit by submitting the Postal Applicant kit at a Post Office of their preference.

Within 8 days from their arrival in Italy, international students have to go to the Postal Office, take the Application Kit, fill it and return to the Postal Office with all documents.

**Attention: if you make these procedures over the deadline your residence permit request will be denied.**

### *STEP2: 1st Appointment with the Immigration Office at Police Headquarters (Questura) st. Sandro Botticelli 4, 25124 Brescia*

Students are invited to go to the office on the date and time specified on the postal receipt to have photo and fingerprints taken.

### *STEP3: Schedule of the 2nd appointment with the immigration office at Questura, st, Sandro Botticelli 4 25124 Brescia*

Students will receive the 2<sup>nd</sup> appointment with the immigration office for the collection of their reidency permit by SMS or by registered postal mail.

### *STEP4: 2nd Appointment with the Immigration office at Questura in st. Sandro Botticelli 4 25124 Brescia*

Students can finally collect their residency permit.